

Chinese, Italian and Japanese Placement & Opt-out Exams

UC Davis Language Center

Attention:

Please note that only proctored exam serve the purposes of placement and opt out. A non-proctored exam is good only for placement (course enrollment). There is a limit on how many times a student can take the same test.

I. Prerequisites for the Exams:

1. Watch the instructional video to the end.
2. Be sure you have a reliable and fast internet connection.
3. Have your **UC Davis account fully enabled**.
4. DO NOT use the **Back** or **Reload** button in your browser after a test starts.

II. Find the Tests in UC Davis Canvas LMS

- Please use this link <https://canvas.ucdavis.edu/enroll/7X8XN7> (in Firefox).
- Another way to find the link to the tests is at the UC Davis Language Center web site (<http://ucdlc.ucdavis.edu>) and click **Placement Exams**. You can also find the link under the **STUDENTS** tab. Click on the link under **Chinese, Italian** or **Japanese** in the left column.
- Click the **UC Davis Login In** button and enter your **Username** and **Passphrase** for UCD CAS.
- You will be taken to a page entitled **Enroll in Foreign Language Placement Exams**. If not, your UCD account is only **PARTIALLY** enabled, so you have to **FULLY** enable it for UC Davis Canvas (<http://fullaccount.ucdavis.edu>).
- On the right side of the page click on **Enroll in Course**.
- Click on **Go to the Course – Foreign Language Placement Exams**.
- Under **Chinese, Italian and Japanese Tests** click on **Test Applications & Instructions**.

III. Run the Test Applications on Your Computer

- Click on the **“TAKE TEST”** button under the test you wish to take (Chinese, Italian or Japanese).
- Depending on your Internet speed, it may take a while to download certain files, so be patient!
- If you want to increase or decrease your window or font size, follow the instructions provided.
- **IMPORTANT:** DO NOT use your browser’s **Back/Reload** button from now until the end of the exam. If you use those buttons, you will start over the exam and return to the first page.
- Next, click the **PLAY** button to start.
- Click on the **Next** button on the lower right side of the page to begin the test.
- **Carefully** read the contents and instructions before proceeding.

- **PLEASE NOTE:** If you want to opt out of the UC Davis foreign language requirement, **STOP here** and go to the UC Davis Language Center in Olson Hall for a proctored exam. A non-proctored exam is ONLY good for placement into a course and not for opting out of the requirement.
- Next click on **Agree & Proceed** or **Disagree & Exit**.

IV. Enter Your Language Background Information

- Fill in your First Name, Last Name, Student ID number, and UCD email correctly to match UCD OASIS.
- Please answer all questions to the best of your ability. Don't skip any radio button or text box if applicable (e.g., if one answer line/choice has of a button and a text input box or more boxes).

V. Answer Each of the Questions

- If you are using headphones for the Chinese and Japanese listening portions of the test, be sure that the headphones are functioning properly and audio volume is right.
 - Carefully read the contents and instructions, click within the grey area of an answer line, and click **Submit** or **Next** to continue.
 - Chinese test items have simplified and traditional characters side by side.
 - For a listening question, there is instruction on how many times the audio can be played. Click on the **Listen** button and listen to the end. Do not click the **Listen** button multiple times before the current playback is finished. When ready, choose the best answer and click the **Submit** button.
 - Continue to answer the questions until you reach the Completion page.
5. **If a SUBMIT button does not respond, you can click the small gray square on the right side to proceed. However, you should continue (or try) to use the Submit button for the rest of the test. (Note: You can also click the Reload button to start the exam over again.)**

VI. Complete the Computer Part and Required Oral Assessment

- Make an appointment for your oral assessment for the Italian or the Japanese test.
- Give a screenshot report to the language coordinators during the oral assessment.
- Chinese students should print and bring the screenshot to their instructors at the beginning of classroom instruction.

VII. Take a Screenshot of the Report Page at the End

- Ask your proctor to take a screenshot if you are proctored at the DLC; otherwise, you should take a screenshot and send a copy to ucdlc@ucdavis.edu as an attachment file (i.e., not embedded in the message body). In order to keep the text clear, please do not shrink the screenshot.
- You can check your email to see a simplified version of your result.
- The DLC will enter your results into the online placement exam database.

VIII. Finish the Exam

- Click the **Exit** button.
- Quit your browser.

DLC student assistants cannot give interpretation, explanation, and/or advice. Please consult the UCD Student Catalog or ask your advisors.